


<b>INVITATION TO BID ADDENDUM</b>				BIDS WILL BE PUBLICLY OPENED:  <div style="font-size: 1.2em; font-weight: bold;">FEB 18, 2010      10:00 AM</div>	
STATE OF LOUISIANA  DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING		PURCHASING AGENCY NO. : 107001			
=====> <b>VENDOR NO. :</b> <b>SOLICITATION :</b> 2238340 <b>FILE NO. :</b> Q11971N <b>OPENING DATE :</b> 02/18/10  <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"> <div style="position: absolute; top: 5px; left: 5px;">           =====&gt; <b>VENDOR NAME AND ADDRESS</b> </div> </div>		<b>RETURN BID TO</b>  <div style="display: flex; justify-content: space-between;"> <span>2238340</span> <span>02/18/10</span> <span>10:00 AM Q11971N</span> </div> <p><b>OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095</b></p> <div style="display: flex; justify-content: space-between;"> <div> <b>BUYER :</b> JANA BRAUD  <b>BUYER PHONE :</b> (225) 342-8036  <b>DATE ISSUED :</b> 01/27/10  <b>REQ. AGENCY :</b> 107144         </div> <div> <b>DIVISION OF ADMINISTRATION</b>  <b>AGENCY REQ. NO. :</b>  <b>ISIS REQ. NO. :</b> 1329201  <b>VENDOR PHONE :</b>  <b>FISCAL YEAR :</b> 10  <b>CLASS/SUBCLASS :</b> 96270  <b>SCHEDULED BEGIN DATE :</b> 00/00/00  <b>SCHEDULED END DATE :</b> 00/00/00  <b>T-NUMBER :</b> </div> </div>			
<-FOLD <b>FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.</b>					
PAPER SHREDDING/RECYCLING SERVICES					
<p><i>QUESTIONS AND STATE'S RESPONSE</i>          FEBRUARY 5, 2010          ADDENDUM NO. 2</p> <p><i>YOUR REFERENCE IS DIRECTED TO FILE NO.: Q11971N SOLICITATION NO. 2238340 FOR PAPER SHREDDING/RECYCLING SERVICES WHICH IS CURRENTLY SCHEDULED TO OPEN AT 10:00AM ON FEBRUARY 18, 2010.</i></p> <p><i>THE FOLLOWING CHANGES ARE TO BE MADE TO THE REFERENCED SOLICITATION</i></p> <p><i>PAGE 10, #20 SPECIFICATIONS:          CURRENTLY READS:          VENDOR IS TO SUPPLY ON-SITE SHREDDING/RECYCLING SERVICES FOR CONFIDENTIAL RECORDS FOR TWO LOCATIONS, TWO-TIMES WEEKLY, WEEKDAYS BETWEEN 7:00 A.M. &amp; 5:00 P.M., EXCLUDING HOLIDAYS.</i></p> <p><i>CHANGE TO READ:          VENDOR IS TO SUPPLY ON-SITE SHREDDING/RECYCLING SERVICES FOR CONFIDENTIAL RECORDS FOR TWO LOCATIONS ONCE WEEKLY, BETWEEN 7:00 A.M. &amp; 5:00 P.M. ON FRIDAYS, EXCLUDING HOLIDAYS.</i></p> <p><i>QUESTIONS AND THE STATE'S RESPONSES:</i></p> <p><i>1. IS IT NECESSARY TO SERVICE THE LOCATIONS TWICE A WEEK?          RESPONSE:          NO, SEE SPECIFICATION CHANGES THIS ADDENDUM.</i></p> <p><i>2. WOULD THE LOCATIONS ENTERTAIN THE IDEA OF USING LARGER SECURE CONTAINERS THAT TAKE UP ONLY SLIGHTLY MORE ROOM, BUT HAVE 3 TIMES THE CAPACITY OF THE CONSOLES?          RESPONSE:</i></p>					
<b>VENDOR PHONE NUMBER:</b> <b>FAX NUMBER:</b>		<b>TITLE</b>		<b>DATE</b>	
<b>SIGNATURE OF BIDDER (MUST BE SIGNED)</b>					

FOLD-&gt;

SOLICITATION AMENDMENT TEXT		INVITATION TO BID	
NUMBER: 2238340 OPEN DATE: 02/18/10 T-NUMBER:	TIME: 10:00 AM	BIDDER:	PAGE 2

NO, SPECIFICATIONS REMAIN AS PUBLISHED.

THIS ADDENDUM IS HEREBY OFFICIALLY MADE A PART OF THE REFERENCED SOLICITATION.

ACKNOWLEDGEMENT: IF YOU HAVE ALREADY SUBMITTED YOUR BID AND THIS ADDENDUM DOES NOT CAUSE YOU TO REVISE YOUR BID, YOU SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY IDENTIFYING YOUR BUSINESS NAME AND BY SIGNING WHERE INDICATED. YOU MAY RETURN THIS ACKNOWLEDGEMENT BY MAIL TO: OFFICE OF STATE PURCHASING, PO BOX 94095, BATON ROUGE, LA 70804-9095, BY HAND DELIVERY TO: OFFICE OF STATE PURCHASING, 1201 NORTH 3RD ST, CLAIBORNE BLDG STE 2-160, BATON ROUGE, LA, 70802 OR BY FAX TO: (225) 342-8688. THE STATE RESERVES THE RIGHT TO REQUEST A COMPLETED ACKNOWLEDGEMENT AT ANY TIME. FAILURE TO EXECUTE AN ACKNOWLEDGEMENT SHALL NOT RELIEVE THE BIDDER FROM COMPLYING WITH THE TERMS OF ITS BID.

ADDENDUM ACKNOWLEDGED / NO CHANGES:

FOR: \_\_\_\_\_ BY: \_\_\_\_\_

REVISION: IF YOU HAVE ALREADY SUBMITTED YOUR BID AND THIS ADDENDUM REQUIRES YOU TO REVISE YOUR BID, YOU MUST INDICATE ANY CHANGE(S) BELOW IDENTIFY YOUR BUSINESS NAME AND SIGN WHERE SHOWN. REVISIONS SHALL BE DELIVERED PRIOR TO BID OPENING BY MAIL TO: OFFICE OF STATE PURCHASING, PO BOX 94095, BATON ROUGE, LA 70804-9095, BY HAND DELIVERY TO: OFFICE OF STATE PURCHASING, 1201 NORTH 3RD ST, CLAIBORNE BLDG STE 2-160, BATON ROUGE, LA, 70802 AND INDICATE THE FILE NUMBER, BID OPENING DATE, AND TIME ON THE OUTSIDE OF THE ENVELOPE FOR PROPER IDENTIFICATION, OR BY FAX TO (225) 342-8688. ELECTRONIC TRANSMISSION OTHER THAN BY FAX IS NOT BEING ACCEPTED AT THIS TIME.

REVISIONS RECEIVED AFTER BID OPENING SHALL NOT BE CONSIDERED AND YOU SHALL BE HELD TO YOUR ORIGINAL BID.

REVISION:

FOR: \_\_\_\_\_ BY: \_\_\_\_\_